

Green County Committee Meeting

Pleasant View Nursing Home Oversight Committee Meeting Minutes

Location: PV Lower Level Conference Room

June 13, 2019

Present were Herb Hanson, Joan Rufenacht, Dennis Everson and Gary Neuenschwander, and Jody Hoesly. Also present: Terry Snow and Cathy Putnam

Approval of Minutes

Herb Hanson called for a review and approval of the May meeting minutes. Joan Rufenacht made a motion to approve the May 9 committee meeting minutes. Gary Neuenschwander seconded the motion. The committee voted all in favor.

Operations Report

Terry Snow thanked Dennis Everson for his service on the PV Oversight Committee; acknowledging the invaluable support, insight and direction that he provided during the 10 years that she has been Administrator. The committee also thanked Dennis Everson.

Terry Snow shared that Theresa Pax has been hired to replace Cathy Putnam. A transition plan is in place to support Theresa as she learns the responsibilities and duties of this position.

Cathy and Theresa will have about 8 days together.

Recruitment is focusing on nursing assistants with five hired for summer hours. The DON is preparing a nursing assistant training course to allow PV to train their own.

Quality and Assurance Performance Improvement updated was provided to the committee who is responsible to provide oversight. Also an update was provided regarding the Facility Wide Assessment Plan.

New contracts are being established for Pharmacy services, mental health services and podiatry, dental, audiology and optometry services.

The Friends of Pleasant View Foundation's special projects this year are a tent for special events, playset funded by the Kiwanis Club, a garden area within the walking path and potentially a pergola to be constructed with the walking path.

Financial Report

Andrea Jansen from Baker Tilly presented the 2018 Audit report.

Cathy Putnam presented the April Expense and Revenue Report.

Cathy Putnam presented the May bills. Dennis Everson made a motion to approve the May bills, seconded by Joan Rufenacht. The committee voted all in favor.

A discussion of Capital Outlay projects was discussed with information to be provided to the Finance Committee on July 2, 2019.

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Cathy shared a draft of the 2020 budget.

Closed Session: Gary Neuenschwander made a motion to move to closed session, seconded by Joan Rufenacht. The committee voted all in favor. No action was needed.

The chairman adjourned the meeting.

The next meeting will be held on July 11, 2019